

## **Medical Respite Pilot RFP Update August 31, 2021**

### **Replaced use of “Acute Care” with “Short-Term” in RFP**

We received a question as to whether or not this respite program is both an acute care and post-acute care facility.

Answer: This pilot program is *not* an acute care facility. It will primarily focus on post-acute care. It is not an expectation that clinical providers will provide hospital-level or skilled-nursing level care. A client may be recovering from an *acute condition* related to unmanaged diabetes or asthma or cellulitis, or they may be post-surgery, but they are *not a fit* if they need hospital or skilled-nursing care.

Thus, we made the following updates to the RFP to avoid confusion:

- Section 4.1: removed “acute” and replaced with “short-term”
- Section 4.4: removed “acute” and replaced with “short-term”
- Section 7.2, Question #6: updated to read as: *A medical respite program administers high quality short-term, post-acute clinical care. Describe how your organization would achieve this. Please include any previous experience and successes. (500 words max.)*

## **Medical Respite Pilot RFP Updates and Selection Process August 24, 2021**

### **Selection Committee**

In Aug. 2021, the Core Project Team identified/invited people to serve on the selection committee.

#### *Selection Committee responsibilities:*

- Attend an orientation to learn about medical respite, the RFP process, and how to evaluate applicants.
- Follow the provided instructions to score RFP applications. Scores will be used to identify top three applicants to proceed to the next round.
- Attend the Sept. 28, 2021 coalition meeting and hear presentations from the top three applicants. Participate in the Q&A portion.
- As a group, select a lead agency to pilot medical respite before Oct. 29, 2021.

#### *Selection Committee members:*

1. Ann Polich - CyncHealth
2. Anne Herman - MACCH Board Member
3. Becky Jackson - Nebraska Medicine
4. Hayley Greve - CHI Health
5. Jeff Prochazka - Nebraska Methodist Health System
6. Julia Dobbins - National Institute for Medical Respite

7. Kara O'Connor - Coalition member/Community advocate
8. Matt Wyant - Pottawattamie County Public Health Department/TWP Board Member
9. Sarah Hughes - Coalition member/ UnitedHealthcare

**RFP Applications and Scoring Process:**

As stated in Section 5 of the RFP, proposals are due Sept. 17 at 5pm CST. The Wellbeing Partners staff will review the proposals for completeness and share with the selections committee. For exclusion criteria see Section 2.3 in the RFP.

*RFP Correction:* We caught an error in Section 7 (Official Proposal Questions) of the RFP. All questions will now have a 500 word limit. We apologize for the inconvenience.

*Scoring Range:* The selection committee will score each RFP applicant's answers based on their cited accomplishments/vision/plans and alignment to the medical respite pilot project evaluation criteria (section 6 of the RFP) using a 1-10 grading scale, as follows:

- 1-2 Very poor or unclear answer; answer doesn't show fit for this project
- 3-4 Poor answer; answer doesn't align with project
- 5-6 Fair answer
- 7-8 Good answer; answer aligns with project
- 9-10 Excellent, clear, strong answer; answer aligns well with project

*Presentations:* Following the review, the top three finalists will be invited to give a 10-minute presentation on their vision for piloting medical respite at the virtual Sept. 28 coalition meeting. Coalition members and selection committee members will have 5-10 minutes to ask questions.

*Final Selection:* In early October, the selection committee will meet to select a lead agency. The decision will be final and there is no appeal process. RFP scoring can be provided to an applicant upon request.